

MEETING MINUTES

Pittsburgh Area ACI Chapter

January 26, 2021

Members of the Board: Dave Thomas (Chair), Josh Bryan, PJ Donoghue, Dominic Giovannucci, Tricia Ladely, Bob Lawrence, Brian Lucarelli, Carly McGee, Ryan Pendeville and Steve Reed

Staff: Beth Rader (Secretary/Treasurer), Andy Lawrence (Certification Coordinator - *attendance is optional*)

1. Administrative

- a. *Bryan motioned to approve the 11-19-20 minutes; Lawrence seconded. The motion had unanimous approval.*

2. New Business

- a. Our checking account has a current balance of \$1,626. *Reed motioned to transfer \$20,000 from our investment account into our PNC account. Lawrence seconded. The vote was unanimous.*
- b. Sponsorship of the ACI Spring Virtual Convention – *Donoghue motioned to sponsor at the \$500 level. Ladely seconded. The motion had unanimous approval.*
- c. Mission Statement – After some deliberation, the following statement was agreed upon: **The mission of this chapter is to teach, train, gather, and share information to guide and support the concrete construction industry in the Greater Pittsburgh Region.** *Donoghue motioned to implement this statement. Pendeville seconded. The motion had unanimous approval.*
- d. Jeff Graves, our webmaster from ID Productions, proposed a redesign to our Chapter website. He said we are working with an older theme that has its limitations, and he feels it would be beneficial to modernize the look of the site. His cost to do so would be \$1,600. Ladely expressed that if we want to increase member participation in the Chapter, and its activities, that we should consider both website redesign and marketing efforts at the same time. She also felt that we should gather two more proposals. Bryan commented that we need to decide what we want the goal of our website to be before asking for proposals. He suggested that each board member email three “functions” that they felt the Chapter website should provide and then we will proceed with the effort.
- e. The 2021-2022 election process was discussed. Dave Thomas has finished his term as President and has agreed to serve as Past President. Steve Reed expressed that his time is limited, and for that reason, he would not be able to efficiently serve as Chapter President at this time. In addition, three board member terms are ending (Bryan, Giovannucci and Lawrence). Rader will send an email to the membership stating that we need candidates for these seats. It will be noted that the President and VP seats, require the members to have previously served on the Board of Directors. Deadline for nominations will be March 1, 2021.

3. Old Business

- a. **Anti-Harassment Policy** – *Donoghue motioned to approve the policy that Bryan had drafted. Ladely seconded. The motion had unanimous approval.*
- b. **PA REV-72 Form** – The application was mailed to the PA Department of Revenue on 1/7/2021, but it was not delivered by the post office until this past Saturday, 1/23/2021. The next steps will be for the State to begin processing the application.

- c. Engineering is Everywhere Curriculum – Lucarelli stated that he had spoken to Dan Gottron from McGuffey School District about this program. He explained that our Chapter planned to conduct a pilot study and provide the curriculum and teaching material for these classes. Gottron asked that Lucarelli send him an email with the details of the study and he would share with other schools who would have interest in this program. The cost will be about \$500 per class. We plan to conduct 1-5 classes, depending on the interest.
- d. Last month there was a question about the tax implications if we withdraw money to use for sponsorship/educational purposes. Tyler Falk, our representative from Centauri, investigated and said since we are a non-profit, there would be no capital gains taxation.

4. Committee Reports

- a. **Certification Committee:** Bob Lawrence- Committee Chair

Certification Class Dates:

Grade I Schedule:

- Feb 22 @ Ligonier Stone & Lime Latrobe - previously scheduled Dec 14 registrants
- Mar 1 & 2 @ NESL
- Mar 8 @ Mekis Construction - previously scheduled Dec 15 registrants
- Mar 15 & 16 @ GTC
- Mar 22 @ Mekis Construction (if needed)

These classes will be limited to 20 people. Andy Lawrence expressed that the necessary precautions would be taken to ensure the safety of the company hosting the class, the attendees, and the examiners.

Adhesive Anchor: TBD

Flatwork: TBD

Strength/Aggregate: TBD

SCC: TBD - Bryan reported that West Virginia now requires this certification and that PennDOT will be following suit shortly.

- b. **Programs Committee:** Steve Reed - Committee Chair

Upcoming Meetings & Chapter Events:

- **Member Meetings** – Reed is working with Lately to schedule an ACI speaker for a virtual member meeting. They are considering the topic of “Changes to the Concrete Design Standard”. Lately is checking with the speaker to see when they would be able to present. Once a date is confirmed, we will announce the meeting to the membership. Thomas suggested that we consider giving “ACI gifts” for the first so many people to register for the meeting.
- **President’s Dinner** - TBD
- **Awards Banquet** - TBD
- **Golf Outing** - TBD

- c. **Public Relations Committee:** Ryan Pendeville - Committee Chair

- **Newsletter** – Contents to include: Engineering is Everywhere Curriculum, Dinner Meeting, New Benefits offered by ACI, Welcome New Members
- **Social Media Accounts** – Posts for: Excellence in Concrete Project Award (deadline 2/28), Recognize Sustaining members, Welcome new members

- d. **Awards Committee:** Dominic Giovannucci - Committee Chair

- **Founders Award** – Four applications received to date
- **Excellence in Concrete Project Award** – No response to date (deadline is 2/28)

e. **Finance Committee:** Steve Reed – Committee Chair

Current Finances:

Checking	\$ 1,626
Money Market	\$ 5,687
PayPal	\$ 292
Centauri Investments	\$447,887
TOTAL	<u>\$455,492</u>

f. **Student Chapter Committee:** Josh Bryan - Committee Chair

-Status of:

- University of Pittsburgh @ Johnstown – No new updates
- Penn Tech – Attempting to schedule spring events.
- University of Pittsburgh – Had interest, but no new status to date.
- Pennsylvania State University – Attempting to schedule spring events.
- Geneva College – No new updates

Industry Events for 2021 ACI Year:

PA Concrete Conference – Virtual - Feb 17-18

Pittsburgh Regional Science & Engineering Fair – Virtual – Mar 24-25

ACI Spring Convention – Baltimore – Mar 28th-Apr 1st

World of Concrete – June 8-10, 2021

Anti-Trust Statement: Our chapter's meetings and activities are subject to strict compliance with antitrust laws and shall be conducted in a manner that is consistent with the antitrust laws. Any discussion of competitively sensitive topics with a competitor should always be avoided before, during, and after any meeting or activity of the chapter. **If at any time during any meeting or activity, the chapter Executives or Officers believe that antitrust laws are being violated, or will be violated, they will advise attendees as such and halt further discussion.** Attendees at any meeting or activity also should immediately voice their concerns. The chapter President will report the incident to ACI."

**Josh Bryan motioned to adjourn the meeting; Ryan Pendeville seconded.
Next Board meeting: TBD**