



Monday, 11-8-2021
Online Board Meeting
5:00 PM – 6:00 PM

MEETING MINUTES

Members of the Board: Tricia Ladely (Chair), Ron Bruner, Josh Bryan (absent), Joe DiBucci ([regrets](#)), PJ Donoghue, Brian Lucarelli ([regrets](#)), Carly McGee, Ryan Pendeville, Steve Reed and Dave Thomas

Staff: Beth Rader (Secretary/Treasurer) - [regrets](#)

1. Administrative

- a. **The chair called the meeting to order at 5:04 pm.**
- b. **Approval of 10-13-2021 minutes.** Thomas motioned to accept; Bruner seconded; Unanimous Approval.
- c. **Agenda was reviewed.**

2. Prior Action Items

- a. **Anti-Trust Policy** –Donoghue’s signature is still needed, then document should be posted to the website. Only the Anti-Trust Policy needs to be posted to the website. The signed copy with board members’ names should be archived. **Ladely** will email Beth letting her know to send to PJD for signature. **DONE** ([Suggestion: convert the form to a fillable pdf and then we can all do electronic signatures in the future for archiving.](#))
- b. **Website Redesign** – After some discussion it was suggested that Rader contact Jeff Graves to ask about the following edits/additions to the new website:
 - Remove our Mission Statement from the policy page and add to the scroll of the “Our Chapter” tab page - **DONE**
 - Create a “Board Member only” log-in page for Chapter documents – **NOT ADVISED**
 - Correction for the old website is now being directed to the new site (www.acipgh.org) – [seems to be working](#)
 - Add our Outstanding Chapter Award, preferably to the front page of the site – **sent email to Jeff**
 - Membership Links at right side not working – **Not sure what you are referring to. Seems to be working for me.**
 - There is an extra “2017” and “2019” on Awards Tab near the bottom of the page – **They are not extra. It is a continuation from the sentence about when the project was completed.**
 - Our Chapter tab: list is not available at the right side as stated – **I assume you are referring to the Library Page. If so, I have sent this request to Jeff.**
 - Student page: at bottom spelling error “informational” – **Sent to Jeff**
 - **McGee** will forward above list to Beth to send to Jeff
- c. **Engineering is Everywhere Program** – report at next meeting



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- d. **Board Member Packet** – **Ladely and McGee** are updating. Login information for social media accounts, GotoMeeting, DropBox and other Chapter accounts will be added. Goal is to have updates completed by the end of the year.
 - e. **Purchase of Projector & Screen** – **DONE/in process**
3. **Old Business**
 - a. **Virtual webinar to Student Chapters** – **follow up.** **Bryan/DiBucci** reaching out to student chapters?
 4. **New Business - NONE**
 5. **Committee Reports**
 - a. **Certification Committee: Ron Bruner** - Committee Chair. **Bruner and Lawrence** will discuss in person after the class this week. Explore ideas of a hiring a part-time person and would they have to be a PE; maybe a retired PE that would do 1 day per week.

Certification Classes & Testing:

Grade I Schedule:

Nov 15-16 at Castle Builders Supply, Hermitage, PA **(27)**

Dec 13-14 at Ligonier Stone & Lime in Latrobe, PA **(34)**

Jan 10-11 at J.J. Kennedy in Shipperville, PA **(12)**

Jan 24-25 at DuBrook in Clarion, PA **(13)**

Feb 7-8 at NESL in Roaring Spring, PA **(25)**

Feb 21-22 at Golden Triangle in Imperial, PA **(16)**

March 7-8 at Stone & Co. in Greensburg, PA **(5)**

Strength/Aggregate: January 29th – Location TBD – **(4)** minimum of 10 required

Flatwork: February 19th at GTC, Imperial PA **(8)**

Andy is planning to add an additional flatwork certification due to PennDOT's new requirements that are effective April 2022. It was noted that PACA is working with the NRMCA who offers an Exterior Flatwork Finisher Certification. This certification program has been developed to provide the basic knowledge on best practices for placing and finishing concrete flatwork, typically exterior slabs on ground. This certification does not expire but is not intended for contractors involved in larger projects like construction of large interior floor slabs, streets and local road, mainline paving, or decorative concrete flatwork. Contractors involved in this work should still consider ACI Flatwork Finishing Certification.

SCC: Bryan noted that Concrete Concepts would be willing to host a session **TBD**

Adhesive Anchor: PACA will be handling this certification for PennDOT until the board decides how our Chapter wants to handle this certification program.

- b. **Programs Committee: Steve Reed** - Committee Chair
Thomas asked about the new attendee (*young female from calibration company*)



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Her name is Madison Stump, from Calibration Services. Her father, William, has been a member for as long as I can remember, but I have never met him to our first dinner meeting. The group discussed that we should be proactive in recognizing new attendees and reaching out after the meeting.

Action Item: Ask Beth to share a list of dinner meeting attendees with the Board after each event; mark first time attendees so a Board member can personally reach out and 1) thank them for coming, 2) ask for any feedback and 3) invite them to return. – **Rader**

Upcoming Meetings & Chapter Events:

▪ **Member Meetings**

- **Nov 10:** Neal Fannin – Recent PennDOT Changes & Potential Future Directions
- **Dec 8:** April Snyder – Aggregate Reactivity & Petrography. **McGee** will bring laptop to zoom in Tricia if board mtg is Dec 8. **Ladely** will send Doodle poll for Board meeting date
- **Jan: PA Turnpike** (Rasinski and Warwick) will talk about 576-579 and lessons learned in long-life concrete
- **Feb or March:** Amy Pergalsky – Young Professional Presentation

▪ **President's Dinner - TBD**

▪ **Awards Banquet – April 22 @ the Beaver Train Station**

▪ **Golf Outing – July 25, 2022**

▪ **Rader:** send out save the date for Awards and Golf dates

c. **Public Relations Committee: *Ryan Pendeville*** - Committee Chair

- **Newsletter**
- **Social Media Accounts** – Pendeville uploaded passwords to DropBox
- **Twitter, Instagram, and LinkedIn** passwords were lost so Ryan created new accounts

d. **Awards Committee: *Carly McGee*** - Committee Chair

- **Founders Award** – updated application needs to be posted on site & mailed to universities (**McGee**). **McGee** will copy Bryan in case he has additional contacts.
- **Excellence in Concrete Project Award** – was mailed and application is posted on the website
- **Tink Bryan Award** – After some discussion, it was decided to change the name of this award to the “**Lifetime Achievement Award**,” which will be in memory of Tink Bryan. **Rader** will email the membership in January 2022. Past recipients of this award will be included in the announcement. **McGee** will clean up wording on website
- **Distinguished Chapter Service Award:** **Ladely** will email McGee info about this. Lawrence was nominated in past but didn't win



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- **Wayne gave us info about the Women that support ACI Pgh** (Wayne;s and George Wargo’s wife Sandy, Beth, Kurt Rosander) that should be recognized for their service. **Thomas** will send letter to McGee for recognition at banquet. **McGee** will compile ideas and send out poll.

- e. **Finance Committee: Joe DiBucci/Brian Lucarelli** - Committee Chairs not in attendance. Most recent numbers are below.

Current Finances:

Checking	\$ 48,398
Money Market	\$ 5,688
PayPal	\$ 13,006
Centauri Investments	\$444,372
TOTAL	<u>\$511,464</u>

Action Item: continue to work on income and expense budget. Detailed review of each program through the year with the goal of determining a spend policy.

- f. **Student Chapter Committee: Josh Bryan** - Committee Chair – NO REPORT
Bryan suggested adding a seat to our Chapter’s Board of Directors for a young professional or a student chapter representative. The benefit would be improved communication between our Chapter and the universities. This is yet to be decided upon but will be further discussed and decided upon before the spring.

Active Student Chapters:

- University of Pittsburgh @ Johnstown
- Pennsylvania State University
- Pennsylvania College of Technology

Status of:

- University of Pittsburgh – No commitment as of yet
- Geneva – No commitment as of yet

Industry Events for the 2021-2022 ACI Year:

ACI Fall Convention – Atlanta, GA - Oct 17-21, 2021
PACA Annual Meeting – Hershey, PA – Nov 15-16, 2021
World of Concrete – Las Vegas - Jan 17-20, 2022
ACPA/PA Concrete Conference in Harrisburg - Feb 23-24, 2022
Pittsburgh Regional Science & Engineering Fair – March 22-25, 2022
ACI Spring Convention – Orlando, FL - Mar 27-31, 2022

- 6. **Adjournment:** Thomas motion, Pendeville second

The next Board meeting is scheduled for December 8, 2021 (or Dec 1?)



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Anti-Trust Statement: Our chapter's meetings and activities are subject to strict compliance with antitrust laws and shall be conducted in a manner that is consistent with the antitrust laws. Any discussion of competitively sensitive topics with a competitor should always be avoided before, during, and after any meeting or activity of the chapter. **If at any time during any meeting or activity, the chapter Executives or Officers believe that antitrust laws are being violated, or will be violated, they will advise attendees as such and halt further discussion.** Attendees at any meeting or activity also should immediately voice their concerns. The chapter President will report the incident to ACI."