



## MEETING MINUTES

### In Attendance:

**Members of the Board:** Tricia Ladely (Chair), Ron Bruner (*regrets*), Josh Bryan, Joe DiBucci, PJ Donoghue, Brian Lucarelli, Carly McGee, Ryan Pendeville (*regrets*), Steve Reed and Dave Thomas

**Staff:** Beth Rader (Secretary/Treasurer) (*regrets*); Andy Lawrence (*invited but optional*)

### 1. Administrative

- a. **Approval of 1-12-2022 minutes.** *Dave motioned to accept; Reed seconded. Approval was unanimous.*

### 2. Old Business

- a. **Engineering is Everywhere Program – update by Lucarelli** – Lucarelli reported that there is interest from Baldwin, Riverview, and Avonworth and he is coordinating startup activities.
- b. **Board Member Packet – Action Item: Ladely and McGee to have updated by end of the term.**
- c. **Project Nominations for the 2022 Excellence Award** – The outcome of the board votes on which project to submit to ACI were as follows: 911<sup>th</sup> Airforce Reserve Station (6); Zelenople Skatepark (4). **Action Item: Rader will submit the 911<sup>th</sup> Project to ACI.**

### 3. New Business

- a. We recently voted on sponsoring the 24<sup>th</sup> Annual ACPA Pennsylvania Concrete Virtual Conference. The motion for a Bronze sponsorship received enough votes to pass. This sponsorship included one registration. The conference will be held February 23-24. DiBucci will use the registration.
- b. Nominations for 2022/2023: President, Vice President, Board members to replace Lucarelli and Pendeville (3-year term; Lucarelli and Pendeville can be re-nominated).
  - i. Reed not interested in Presidency. TBD regarding Board
  - ii. Lucarelli interested in Board, maybe for Presidency if no others interested
  - iii. Josh Bryan interested in Vice President
  - iv. Beth will send email to membership for nominations
- c. ACI Chapter Leadership training – May 23-24. McGee and DiBucci interested. Remind them to register.

### 4. Committee Reports

- a. **Certification Committee: Ron Bruner** - Committee Chair.

Bruner reported last week that the program is running well, no other updates.



**Certification Classes & Testing:**

***Grade I Schedule:***

Feb 21-22 at Golden Triangle in Imperial, PA (52)

March 7-8 at Stone & Co. in Greensburg, PA (65)

***Flatwork:*** February 19<sup>th</sup> at GTC, Imperial PA (44)

March 12<sup>th</sup> at Moose Lodge, Clarion PA (19)

***Strength/Aggregate:*** To be determined

***SCC:*** To be determined

***Adhesive Anchor:*** PACA will be handling this certification for PennDOT until the board decides how our Chapter wants to handle this certification program.

**b. Programs Committee: *Steve Reed* - Committee Chair**

**Upcoming Meetings & Chapter Events:**

▪ **Member Meetings**

- **Dinner Meeting – Wednesday, March 9 @ Domenico's:** Amiee Pergalsky – guest speaker / Young Professional Event – Panel Discussion. We need help from all board members to promote this event and to invite and bring a student or young professional to the meeting (see attached meeting invite).
  - **Action Item: Bryan will reachAc out to student chapters and professors**
- **President's Dinner – Thursday, March 3<sup>rd</sup> @ The Springfield Grille in Mars**
- **Awards Banquet – Friday, April 22 @ the Beaver Train Station**
- **Golf Outing – Monday, July 25, 2022 @ Quicksilver Golf Club**

**c. Public Relations Committee: *Ryan Pendeville* - Committee Chair**

- i. **Newsletter** – Next issue after Awards Banquet
- ii. **Social Media Accounts** – (Twitter, Instagram, LinkedIn)

**d. Awards Committee: *Carly McGee* - Committee Chair**

- **Founders Award** – Only one application received (Pitt student)
  - **Action Item: McGee to forward application to Board for review.**
- **Excellence in Concrete Project Award** – No submittals to date
- **Lifetime Achievement Award** – Announcement was sent. Deadline is 3/15/22.
- **Distinguished Chapter Service Award** – Andy Lawrence was nominated for this award in 2020 by Ladely and Thomas. Jennifer Jones, ACI Awards Coordinator, said this nomination is good for three years (2020-2022). **Action Item: Ladely sent email to ACI Staff in order to confirm that Andy's nomination is still eligible.**
  - **Andy's previous chapter award nomination is no longer eligible. Nomination runs for 3 years, then expires. We can re-nominate or nominate a different chapter member. Due date for nomination to ACI is July 2022.**
  - **Action Item: Carly will work on nomination and reach out as necessary.**



- **Women in Pittsburgh ACI** – Wayne Miller suggested recognizing past women who supported the Chapter. After some discussion, it was suggested that Wayne could make a brief announcement at the Awards Banquet.
- **Additional Student Awards** – The Chapter could decide on a larger scholarship or fellowship for bigger impact because we receive limited applications for the Founders Award. Tricia will send additional information to the Board for review and consideration.

**e. Finance Committee: *Joe DiBucci/Brian Lucarelli***

Last month DiBucci reported on member dinner meeting income vs. expenses. He stated that, on average, we are **-\$5,000** each year. Lucarelli is currently working on our certification income vs expenses. The plan is to collect the data, review it, and determine where we can make changes to try and break even.

- Dinner meetings:
  - Michigan Chapter - \$50/member for dinner meetings. We are significantly below that
  - Incremental increases – could cut back to just beer and wine or streamline food
  - Look into member sponsorships (something like \$150/meeting)
  - Suggest bumping up costs of dinner meetings by \$5-\$10 next year to help offset losses
- Instruction
  - Grade I and Flatwork – Andy is OK. Having trouble getting proctors for Grade 1.
  - Because Certifications are typically good for 5 years, they renew on a cycle. This year was a low cycle.
  - Typical profit: \$175 - \$180 / registration. Years with high cycles are more revenue.

**New Information:** Lately talked to ACI Staff about the current surplus of funds; what other chapters have done with funds of that size; and options to lease a space for chapter meetings & certifications. Lately will communicate the suggested next steps if the chapter wants to move forward with possible program and staffing changes.

Directors agreed that the Chapter money should be used for mission work. Education, connection, growth of membership. Ways to spend money:

- Lease a space for ACI Resource Center for testing/webinars. Would require full time staff
  - Concern: how do we pick a location? How do we bridge gap for people at outskirts of chapter (i.e. State College)
  - Would require a task group to look at it from all hours. Would also require tracking of hours for staff



- Find out amount of certifications to justify/fund a PE full-time, and does that demand exist in our region?
- Would need a simple business case, how many years until profitability, association management person who markets the services
- ACI staff has helped stand up 2 resource centers so far. Including details of required square footage.
  - **Action Item: a task group will be created to follow up on this possibility. Anyone interested in being on task group should email Tricia. We want to include perspectives from different members. Would be good to have a professor.**
- Pro-Bono job in our community once a year
- Habitat-type project
- Scholarships and fellowships

**Current Finances:**

Checking	\$ 93,652
Money Market	\$ 5,688
PayPal	\$ 5,473
Centauri Investments	\$430,820
<b>TOTAL</b>	<b><u>\$535,633</u></b>

**f. Student Chapter Committee: *Josh Bryan* - Committee Chair**

Active Student Chapters:

- University of Pittsburgh @ Johnstown – To hold a Grade I this spring
- Pennsylvania State University
- Pennsylvania College of Technology

Status of:

- University of Pittsburgh – No updates
- Geneva – Due to the smaller size of their school they have no intent to organize a Student Chapter at this time.

Potential to sponsor student going to convention. Tie into undergrad research session or poster.

Only 1 student applied to scholarship, and applications closed. *MOTION: Bryan motioned to roll over scholarship funds to sponsor convention. DiBucci seconded, unanimous approval.*



Online Board Meeting  
Tuesday, 2-15-2022  
5 – 6 pm

**Industry Events for the 2022 ACI Year:**

ACPA/PA Concrete Conference in Harrisburg - Feb 23-24, 2022  
Pittsburgh Regional Science & Engineering Fair – March 22-25, 2022  
ACI Spring Convention – Orlando, FL - Mar 27-31, 2022

**Adjournment: *Steve Reed motioned; Tricia seconded.***

**Next Board/Dinner Meeting: ~~March 9<sup>th</sup>~~ Week after next dinner meeting - March 16th**

Anti-Trust Statement: Our chapter's meetings and activities are subject to strict compliance with antitrust laws and shall be conducted in a manner that is consistent with the antitrust laws. Any discussion of competitively sensitive topics with a competitor should always be avoided before, during, and after any meeting or activity of the chapter. **If at any time during any meeting or activity, the chapter Executives or Officers believe that antitrust laws are being violated, or will be violated, they will advise attendees as such and halt further discussion.** Attendees at any meeting or activity also should immediately voice their concerns. The chapter President will report the incident to ACI."