



MEETING MINUTES

Members of the Board: Tricia Ladely (Chair), Ron Bruner, Josh Bryan, Joe DiBucci, PJ Donoghue, Brian Lucarelli, Carly McGee, Ryan Pendeville, Steve Reed and Dave Thomas

Staff: Beth Rader (Secretary/Treasurer); Andy Lawrence (*regrets*)

1. Administrative

- a. **Approval of 2-15-2022 minutes. Bruner motioned to accept; Lucarelli seconded. Approval was unanimous.**

2. Old Business

- a. **Engineering is Everywhere Program** – There was no new update to discuss.
- b. **Board Member Packet** – Ladely reported that the packet will be ready for the next season.
- c. **Project Nominations for the 2022 Excellence Award** – The outcome of the board votes on which project to submit to ACI were as follows: 911th Airforce Reserve Station (6); Zelenople Skatepark (4). **Action Item: Rader will submit the 911th Project to ACI by the 4/29 deadline.**
- d. ACI Chapter Leadership training – May 23-24. McGee and DiBucci will be attending. ACI will cover ½ their expense and our Chapter will cover the other half.
- e. Nominations for 2022/2023 ballot were discussed. The following nominees were suggested:
 - I. President – Brian Lucarelli
 - II. Vice President – Josh Bryan
 - III. Directors:
 - Ryan Pendeville – GTC: PJ nominated; Pendeville accepted
 - Michael Moore – CEC: PJ nominated; Moore accepted
 - Jared Wright – Walker Consultants: **Action Item: Ladely to contact about nomination**
 - Robert Hamilton – KTA: **Action Item: McGee to contact about nomination**
 - Nolan Carll – DLZ: **Action Item: Bruner to contact about nomination**

3. New Business – There was no new business to discuss.

4. Committee Reports

- a. **Certification Committee: Ron Bruner** - Committee Chair

Certification Classes & Testing:

Grade I Schedule: April 1-2 at UPJ (**23 Students**)

Strength/Aggregate: To be determined

SCC: To be determined



Adhesive Anchor: PACA will be handling this certification for PennDOT until the board decides how our Chapter wants to handle this certification program.

b. Programs Committee: *Steve Reed* - Committee Chair

Meetings & Chapter Events:

- **March 9th** – Ladely asked for feedback about the March 9th meeting which was geared toward young professionals and students. Several people commented that it was well received and a great concept to repeat next season. Bryan mentioned that we should consider a location change in an effort to increase student attendance.
- **Awards Banquet – Friday, April 22 @ the Beaver Train Station** – Since the Beaver Train Station is “dry”, the board discussed the pros and cons of purchasing beer/wine to serve or making the event “byob” with free admission. After much debate, ***Reed motioned for byob/free; Bruner seconded. Approval was unanimous.*** Since the event will be free of charge, the board suggested that when choosing the menu for the event, that we cap it at \$40/head. **Action Item: Rader to contact Penn Bistro to inquire about buying pop for mixers, menu choices, and making them aware of attendees with food allergies.**
- **Golf Outing – Monday, July 25, 2022 @ Quicksilver Golf Club**

c. Public Relations Committee: *Ryan Pendeville* - Committee Chair

- i. **Newsletter** – Next issue after Awards Banquet
- ii. **Social Media Accounts – (Twitter, Instagram, LinkedIn)** – No new business.

d. Awards Committee: *Carly McGee* - Committee Chair

- **Founders Award** – The only application received was from Joshua Kline, University of Pittsburgh. ***Ladely motioned to give Kline the \$3,000 award. Bruner seconded. The motion had unanimous approval.***
- **Excellence in Concrete Project Award** – One submission was received from PJ Dick for their Bakery Square project. ***Thomas motioned to present them as winner of the award. Bruner seconded. The motion had unanimous approval.***
- **Lifetime Achievement Award** – No entries to date. Deadline is Friday 3/18.
- **Distinguished Chapter Service Award** – McGee is working on the application to nominate Andy Lawrence for the award. Bryan and Reed will include a personal referral to include with the submission.
- **Women in Pittsburgh ACI** – Wayne Miller suggested recognizing past women who supported the Chapter. This will be done on the screen during the slide presentation.

e. Finance Committee: *Joe DiBucci/Brian Lucarelli* - Committee Chairs

Lucarelli and DiBucci plan to put together a budget to present to the Board for review at the start-up of the next season (sometime in Aug/September)



Follow-up discussion on the following notes was tabled until the next season ...

- Dinner meetings:
 - Michigan Chapter - \$50/member for dinner meetings. We are significantly below that
 - Incremental increases – could cut back to just beer and wine or streamline food
 - Look into member sponsorships (something like \$150/meeting)
 - Suggest bumping up costs of dinner meetings by \$5-\$10 next year to help offset losses
- Instruction
 - Grade I and Flatwork – Andy is OK. Having trouble getting proctors for Grade 1.
 - Because Certifications are typically good for 5 years, they renew on a cycle. This year was a low cycle.
 - Typical profit: \$175 - \$180 / registration. Years with high cycles are more revenue.

Last month Directors discussed using the Chapter's financial surplus for mission work, education, growth of membership. This topic was also tabled until the next season ...

- Lease a space for ACI Resource Center for testing/webinars. Would require full time staff
 - Concern: how do we pick a location? How do we bridge gap for people at outskirts of chapter (i.e. State College)
 - Would require a task group – Lately to head task group
 - Find out amount of certifications to justify/fund a PE full-time, and does that demand exist in our region?
 - Would need a simple business case, how many years until profitability, association management person who markets the services
 - ACI staff has helped stand up 2 resource centers so far. Including details of required square footage.
- Pro-Bono job in our community once a year
- Habitat-type project
- Scholarships and fellowships

Current Finances:

Checking	\$ 81,114
Money Market	\$ 5,688
PayPal	\$ 1,693
Centauri Investments	\$419,378
TOTAL	<u>\$507,873</u>



f. Student Chapter Committee: *Josh Bryan* - Committee Chair

Bryan reiterated that he wants to continue making an effort to include students in our Chapter activities. By holding in-person events for them, it will give them a chance to network and meet people in the industry.

Active Student Chapters:

- University of Pittsburgh @ Johnstown – Grade I April 1-2
- Pennsylvania State University
- Pennsylvania College of Technology

Status of:

- University of Pittsburgh – No updates
- St. Vincent – May be interested but also looking for support for concrete canoe competition.
- Geneva – Due to the smaller size of their school they have no intent to organize a Student Chapter at this time.

Industry Events for the 2022 ACI Year:

Pittsburgh Regional Science & Engineering Fair – March 22-25, 2022

ACI Spring Convention – Orlando, FL - Mar 27-31, 2022 – Reed and Lucarelli are attending. [Submit receipts to Rader for reimbursement.](#)

Adjournment: *Thomas motioned; Donoghue seconded.*

Anti-Trust Statement: Our chapter's meetings and activities are subject to strict compliance with antitrust laws and shall be conducted in a manner that is consistent with the antitrust laws. Any discussion of competitively sensitive topics with a competitor should always be avoided before, during, and after any meeting or activity of the chapter. **If at any time during any meeting or activity, the chapter Executives or Officers believe that antitrust laws are being violated, or will be violated, they will advise attendees as such and halt further discussion.** Attendees at any meeting or activity also should immediately voice their concerns. The chapter President will report the incident to ACI."